

# What is and is not Christian Service

**General rule:** Service is for a worthy cause AND  
 Is a work of mercy or an act of Catholic social teaching AND  
 Money is not collected from the people you are helping AND  
 Is completed under the supervision of a nonprofit agency  
Relatives may not be supervisors .

	<b>Will be recorded</b>	<b>Will not be recorded</b>
Profit/ Non profit	<b>Non Profit</b> agencies are established to help others, not to make money. They have proof of their status with a <u>501c(3) document</u> . Activities for Profit agencies if the agency is sponsoring an event to help others (i.e. walk a thon)	<b>For Profit</b> businesses/agencies are in business to make money. They should pay you to work for them.
Church Service /Church Choir	Altar Server, Lector, Usher, Office aid, Youth Group Team Leader, Choir, or Cantor.	Only planning hours will be recorded for youth group, not community building activities
Child care/ camp counselor	Shelters, free clinics, YMCA/Boys & Girls Clubs, after school care in public and private (non profit) schools, public recreation programs, non profit sports programs or camps. In the case of overnight camps, only active volunteer hours should be recorded. <u>Over night and break hours will not be recorded.</u>	Baby sitting for family friends or neighbors. For profit daycare, sports, or camps. <u>Over night and break hours will not be recorded.</u>
Animal Shelters	Animal Shelters/ Animal Rescue Groups Free clinics sponsored by for profit groups.	For profit pet stores or veterinary clinics. Pet adoption/fostering
Disabilities / Elder Ministry	Special Olympics/ disabled services/ Assisting elderly in institutions or agencies/performances for populations in need.	Non agency- sponsored
Environ ment	Heal the Bay, Tree People, or other organized litter removal or habitat restoration. Maintenance projects for low income properties.	Non agency- sponsored clean up activities
Hunger/ Home- lessness	Food bank, soup kitchen, food delivery, building shelters, thrift shops.	Non agency -sponsored activities

Teacher Aid / Tutor	Promoting literacy, library aid, academic/language tutoring, teaching arts and crafts, religious education class teacher or aid. Prepping special projects for teachers.	Activities where there is no student contact. (i.e. only filing, grading and recording student work)
Medical	Hospital volunteer services, exhibitions for community wellness, free clinics.	For profit doctor's office
Political	Unpaid voter registration, poll worker, candidate or ballot issue assistant. Please get parent permission	Protests, strikes, rallies
Social justice	Advocacy activities (legal protests, walks and vigils), awareness campaigns, analysis of problems toward solutions. Must have teacher and service coordinator approval beforehand.	No prior approval by service coordinator and supervising teacher.
Ramona Service	Open house, Back to school, recruitment events, scholarship events. Retreats: Frosh=10 hrs. Soph.=6hrs Jr.= 6 hrs. Kairos=20 hrs.	Activities where the proceeds benefit school clubs, classes, or student organizations.
Fundraising	Hours spent during walk-a-thons or other fundraising events for needy causes. Organizing, publicizing, and managing charity drives.	Donations or money raised is not recorded or converted to an hourly amount.
Special Project	There are exceptions! If you have an idea, or opportunity that seems to fit guidelines but you are not sure, ask the Christian Service Coordinator.	Projects not approved before completed.

**In filling out the verification form, each space is for each different agency or activity you accomplished. If you work at a camp, summer program, or hospital type agency for an extended number of hours (40+) please attach a timesheet or log to your verification form along with the signature or letter.**

**Service hours are recorded by grade level on the transcripts. Information is recorded three times a year; end of August, early December, and Late April.**